



## Application for the Utah State Office of Education Social Studies Composite Endorsement

This endorsement is attached to an Educator License with an Elementary, Secondary or Special Education area of concentration. A person with an Educator License who completes the requirements for a Composite Endorsement will receive an endorsement allowing them to teach all Secondary Social Studies courses.

### Applicant Information

Name \_\_\_\_\_ Date submitted \_\_\_\_\_

Cactus ID (preferred) \_\_\_\_\_ or SSN \_\_\_\_\_

District \_\_\_\_\_ School \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

**Check One:** ☐ This is an application for the Social Studies Composite Endorsement (see below)  
☐ This is an application for a State Approved Endorsement Plan (SAEP) for the Social Studies Composite Endorsement (see page 2)

### There are two ways to earn a Social Studies Composite Endorsement.

1. Complete all required university or college coursework with a grade of "C" or better recorded on a transcript, or other USOE approved professional development courses recorded in CACTUS, and successful passage of Praxis II test.
2. Demonstrated Competency.

### Instructions for Completing and Submitting the Application

1. Fill in the Applicant Information (above) and check the courses completed that satisfy each of the Requirements (see pages 3-7).
2. For university courses, attach original transcripts (internet transcripts are not acceptable), with courses highlighted. For professional development courses, attach a copy of the CACTUS report, with courses highlighted. In some cases, the university course name on the transcript is non-specific, e.g. "Special Topics in Education." If this is the case, submit either a syllabus from the course or a letter from the instructor or department verifying that the course meets the requirement.
3. Print the Social Studies Composite Endorsement Checklist and check completed coursework.
4. Send the Application Form, highlighted transcript, and the Endorsement Checklist with a \$40.00 processing fee to:

For **completed** endorsements:  
Utah State Office of Education  
Attn. Janet Strong  
Educator Quality & Licensing  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

**For Further Information contact:** Tom Sutton, Social Studies Specialist-- [tom.sutton@schools.utah.gov](mailto:tom.sutton@schools.utah.gov)

### **State Approved Endorsement Program (SAEP)**

1. An approved SAEP for the Social Studies Composite Endorsement allows a secondary teacher to teach all Social Studies classes while working on the endorsement—meaning they are not highly qualified in social studies.
  - The applicant has two years from the date the SAEP is approved to complete all requirements for the endorsement (see pages 3-7).
2. The applicant must have a minimum of nine hours toward the endorsement before applying for the SAEP.  
(The applicant must document the minimum of nine hours on this application by attaching an official transcript as evidence.)

### **Submitting the Application**

1. Print and complete the Endorsement Application Form (page 1).
2. The processing fee is \$40.00.
3. Attach official Transcript(s) and/or CACTUS printouts with the relevant courses highlighted.  
Internet transcripts are not acceptable.
4. Send the completed application, official transcripts, and processing fee to:

**For State Approved Endorsement Program (SAEP) (paid by district or charter school):**

Office of Education  
Attn: Stephanie Ferris  
Utah State Office of Education  
Educator Quality & Licensing  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

**For Further Information contact:** Tom Sutton, Social Studies Specialist-- [tom.sutton@schools.utah.gov](mailto:tom.sutton@schools.utah.gov).

## Social Studies Composite Endorsement Checklist

Put a check next to the course that appears on your transcript. Complete the boxes only if "other" is checked.

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### 1. U. S. History (Exploration to 1877)

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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### 2. U.S. History (1877 to Present)

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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### 3. World History (Ancient)

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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### 4. World History (Modern)

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

Put a check next to the course that appears on your transcript. Complete the boxes only if "other" is checked.

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**5. Utah History**

- ☐ BYU  
☐ SUU  
☐ U of U  
☐ USU  
☐ WSU  
☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**6. Physical Geography**

- ☐ BYU  
☐ SUU  
☐ U of U  
☐ USU  
☐ WSU  
☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**7. World/Human Cultural Geography**

- ☐ BYU  
☐ SUU  
☐ U of U  
☐ USU  
☐ WSU  
☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**8. Utah Geography**

- ☐ BYU  
☐ SUU  
☐ U of U  
☐ USU  
☐ WSU  
☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**9. Political Science Courses**

- ☐ BYU  
☐ SUU  
☐ U of U  
☐ USU  
☐ WSU  
☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

Put a check next to the course that appears on your transcript. Complete the boxes only if "other" is checked.

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**10. Political Science Courses**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**11. Sociology/Anthropology**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**12. Sociology/Anthropology**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**13. Psychology**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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Put a check next to the course that appears on your transcript. Complete the boxes only if "other" is checked.

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**14. Psychology**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**15. Economics**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**16. Economics**

- ☐ BYU
- ☐ SUU
- ☐ U of U
- ☐ USU
- ☐ WSU
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

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**14. Teaching Methods in Social Studies**

- ☐ BYU SC ED 377R (Secondary)
- ☐ BYU EL ED 365 (Elementary)
- ☐ SUU SOSOC 4900 (Secondary)
- ☐ SUU EL ED 3490 (Elementary)
- ☐ U of U TL 5380
- ☐ USU SCED 3500
- ☐ UVU HIST 4250 (Secondary)
- ☐ UVU EL ED 4530 (Elementary)
- ☐ WSU HIST 4500
- ☐ Other – Complete the box at the right

Name of Course \_\_\_\_\_

Date Completed \_\_\_\_\_ # Hours \_\_\_\_\_

University \_\_\_\_\_

When complete, put a check next to the Praxis test on the left and fill in the information in the box on the right.

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15. Praxis Test  
\_\_\_\_\_0081

Date Taken \_\_\_\_\_

Score \_\_\_\_\_